

**COMMITTEE OF THE WHOLE  
MINUTES**

**Held Tuesday, August 6, 2002  
At 4:00 p.m. – City Council Chambers**

.....

**PRESENT:**            **Mayor D. Canfield**  
                         **Ron Lunny**            -            **Councillor**  
                         **Don McDougald** -            **Councillor**  
                         **Rory McMillan** -            **Councillor**  
                         **Ingrid Parkes**       -            **Councillor**  
                         **Ted Szajewski**      -            **Councillor**  
                         **Colin Wasacase** -            **Councillor**  
                         **B. Preisentanz**     -            **CAO**  
                         **P. Grouda**            -            **Deputy City Clerk**

**FINANCE & ADMINISTRATION**

**1. Kenora Condominium Corporation No. 8**

**RECOMMENDATION:**

WHEREAS Council of the City of Kenora presented a Notice of Motion at the last regular meeting of Council held Monday, July 15, 2002 concerning repealing an agreement with Kenora Condominium Corporation No. 8; and

WHEREAS Council adopted Resolution No. 6 dated April 22, 2002 with respect to authorizing the entering into of such a lease agreement with Kenora Condominium No. 8 and directed the subsequent adoption of a by-law to ratify the agreement; and

WHEREAS the Council of the City of Kenora has not and will not be entering into a lease agreement by way of by-law with Kenora Condominium Corporation No. 8;

NOW THEREFORE the Council of the City of Kenora hereby rescinds Resolution No. 6 dated April 22, 2002 for the entering into of an agreement with Kenora Condominium Corporation No. 8.

**Recommendation Approved.**

**Paulette**

**2. Public Health Services – Endorsement of ALPHA Resolutions**

**RECOMMENDATION:**

THAT Council support the attached resolutions from the Association of Local Public Health Agencies, as forwarded from the Northwestern Health Unit, provided that the Province provides sufficient funding to municipalities to offset any increased costs resulting from these resolutions.

**Recommendation Approved.**

**Paulette**

**3. Internet and Email Policy**

**RECOMMENDATION:**

THAT Council of the City of Kenora approve the Internet and E-Mail policy HR-8-7-3.

**Recommendation Approved.**

**Paulette**

**4. Conference/Convention/Social Function Attendance Policy**

**RECOMMENDATION:**

THAT Council of the City of Kenora approve the amended Conference/Convention/Social Function Attendance policy CC-7-1.

**Recommendation Approved.**

**Paulette**

**5. Report Writer**

**RECOMMENDATION:**

THAT Council approve development of a report writer system, up to a maximum of \$20,000; and further

THAT Council approve a corresponding appropriation from the Finance & Administration equipment and computer reserve for this report writer for an offsetting amount to the costs of developing this system.

**Recommendation Approved.**

**Paulette**

**6. Discontinue Use of Non Recyclable Paper**

**RECOMMENDATION:**

THAT Council support the request to discontinue the use of non-recyclable paper for City use wherever possible; and further

THAT City staff be instructed to immediately discontinue the use of non-recyclable paper, wherever possible, including mailings to City residents and customers.

**Recommendation Approved.**

**Paulette**

**7. Tax Collector**

**RECOMMENDATION:**

THAT Council appoint Charlotte Edie, Municipal Accountant, as Tax Collector effective immediately, and further;

THAT Council repeal any active By-laws previously appointing any individuals as Tax Collector for the municipality.

**Recommendation Approved.**

**Paulette**

**8. Provincial Offences Prosecutor**

**RECOMMENDATION:**

THAT Council approve the attached contract between Frank Armstrong, Provincial Offences Act Prosecutor, and the City of Kenora for Provincial Offences Act prosecution services to 30 September 2003.

**Recommendation Approved.**

**Paulette**

**9. International Fetal Alcohol Syndrome Day Proclamation**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby proclaims September 9<sup>th</sup> as International Fetal Alcohol Syndrome Awareness Day in and for the City of Kenora.

**Recommendation Approved.**

**Paulette**

**Councillor Wasacase has suggested that when proclamations are requested, that organizations provide information as to the significance of the City proclaiming the day, week, etc.**

**10. Northwestern Ontario Film Commission**

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby indicates its support of the efforts of the Northwestern Ontario Film Commission provided that no related costs are borne by the City; and further

THAT City of Kenora requests that an arm of the organization be located within the City of Kenora.

**Recommendation Approved.**

**Paulette**

**COMMUNITY SERVICES COMMITTEE**

**1. The Winnipeg Foundation Allocation  
HOLD**

**2. Establishment of the Kenora Port Authority  
RECOMMENDATION:**

That Council of the City of Kenora give three readings to a Bylaw establishing the Kenora Port Authority for the planning and management of marine facilities within the City of Kenora; and further

That the following members be appointed:

- Councillor Ted Szajewski
- Councillor \_\_\_\_\_
- Councillor \_\_\_\_\_
- Barry Reynard, Manager of Community Services
- Frank Bergman, Facilities Co-ordinator
- Jeff Port, City Planner
- Bill Preisntanz, CAO
- Kenora Police Service marine unit representative
- OPP marine unit representative

**Recommendation Approved.**

**Paulette**

**3. Daily Admissions Pool Rates  
RECOMMENDATION:**

THAT the following daily rate structure be adopted for the Michael Smith Fitness Centre Pool:

**Single Admissions –**

- Adults (18 & over) \$4.75 each
- Seniors (55+) \$3.00
- Youth (5 – 17 years) \$3.00
- Sauna/Shower \$3.00
- Tots (4 & under) free

**Swim Passes –**

<u>Option</u>	<u>10 Swims (10% discount)</u>	<u>25 Swims (25% discount)</u>
• Adult (18 & over)	\$42.75	\$89.06
• Seniors (55+)	\$27.00	\$56.25
• Youth (5 – 17 years)	\$27.00	\$56.25

AND FURTHER, that special promotional public swims be encouraged for increased access & participation at reduced rates (i.e. Loonie & Toonie Swims, sponsored events).

**Recommendation Approved.**

**Paulette**

**4. Arena-General Admissions to Public Sessions**

**RECOMMENDATION:**

THAT Mayor & Council approve the recommendation of the Leisure Services Committee, effective September 03, 2002, for the following arena general admission rates for public sessions at the Kenora Recreation Centre & Keewatin Memorial Arena -

**Public Skating –**

- All Admissions - \$3.00 each
- With exceptions
  - Child 4 & under - free with paying adult
  - Seniors (55+) - free Thursday afternoons (Seniors Appreciation Day)

**Open Hockey –**

- All Admissions - \$3.00 each

**Seniors (55+) Open Hockey -**

- All Admissions - \$3.00 each

**Open Figure Skating –**

- All Admissions - \$3.00 each

**Parent & Tots – Take Shots –**

- 1 Adult & 1 Child (4 & under) - \$3.00 for Adult, Child is free
- Additional Child (4 & under) - free
- Additional Admissions (5 & over) -\$3.00 each

**Public Session Pass of 10 (at 10% discount) – valid towards any Public Session expiring at end of season –**

- Punch Card of any 10 public sessions - \$27.00

AND FURTHER, that special promotional public skates be encouraged for increased access & participation at reduced rates (i.e. Loonie & Toonie Skates, sponsored events).

**Recommendation Approved.**

**Paulette**

**EMERGENCY SERVICES**

**N/A**

**OPERATIONS COMMITTEE**

**1. Kenora Handi Transit Committee (Vacancy)**

(1 additional member req'd)

**Vacancy continues at this time.**

**2. Ratify Agreement with ACI, re: Newspaper Disposal**

**Remove from Agenda –been dealt with.**

**3. Proposal for Haulage of Recycling Materials**

**HOLD**

**4. Waste Reduction Week-October 21-27, 2002**

**RECOMMENDATION:**

That the week of October 21 to 27, 2002 be hereby proclaimed as "Waste Reduction Week" in and for the City of Kenora.

**Recommendation Approved.**

**Paulette**

**5. Recycling Material Transfer Facility-Construction Report**

**RECOMMENDATION:**

THAT Council approves the funding allocations for the Recycling Material Transfer Facility per the attached report;

AND FURTHER THAT Council approves appropriations from MWWMP Reserves in the amount of \$190,000.00 and the remainder from Contingency Reserves to be allocated towards funding the Recycling Material Transfer Facility Construction Project.

**Recommendation Approved.**

**Paulette**

**6. Traffic Regulation Wharf Street, Keewatin**

**RECOMMENDATION:**

THAT Council of the city of Kenora hereby approves and further amends Schedule "C" LIMITED/RESTRICTED Parking of the Comprehensive Traffic Regulation bylaw 127-2001 to enact the following:

STREET	LOCATION	SIDE	RESTRICTION
Wharf Street	From 5 metres north of Front Street, northerly for 13 metres	east	30 minutes Anytime

AND THAT the aforesaid new regulation shall come into effect on third and final reading of the enacting Bylaw and upon the installation of the regulatory signage.

**Recommendation Approved.**

**Paulette**

**7. Tender for Granular 'A' – 2002**

**RECOMMENDATION:**

THAT Part 'A' of the tender for the supply and delivery of 4500 tonnes of Granular "A" material, as specified, be awarded to DeGagne Construction Materials in the amount of \$10.41 per tonne (taxes included), pending approval of the proposed aggregate.

AND FURTHER THAT the attached ranking list for the supply only of Granular "A" material from private pits for the period commencing August 1, 2002 be hereby accepted and adopted.

**Recommendation Approved.**

Paulette

**8. Staff Hirings-Water & Sewer & Solid Waste Depts.**

**RECOMMENDATION:**

THAT Council approve the hiring of a Transfer Facility Operator for the Solid Waste Department, increasing the position complement to four from three;

AND THAT Council approve the hiring of a Temporary Operator for the Water Treatment Plant (one year duration), increasing the position complement to four from three;

AND FURTHER THAT Council approve the posting of the above positions and any subsequent postings of any internal positions that may result from these postings.

**Recommendation Approved.**

Paulette

**9. Solid Waste Dumpster Collection Service-Revised Fee Schedule**

**RECOMMENDATION:**

THAT the following amended schedule of fees (applicable taxes extra) at the Kenora Transfer Facility be adopted effective May 1, 2002.

Per bag – not exceeding 11.36 kg (1-7 bags)	\$ 2.00
All approved materials up to 250 kg.	\$15.00 min. fee
All approved materials over 250 kg.	\$75.00 per tonne
Approved materials redirected to Kenora Area Landfill	\$55.00 per tonne
Approved materials redirected to Reuse Area	\$40.00 per tonne
Tires up to 16"	\$ 4.50 per tire
Tires 17" to 20"	\$ 6.00 per tire
Tires over 20"	\$ 7.50 per tire
ICI Cooking Oil	\$ 2.00 up to 20 litre
Approved recycle materials	no charge
Compost, leaf and yard waste	no charge

THAT the following Schedule of fees, including taxes, be approved effective during the times that the weigh scales are out of service;

* Per bag	\$ 2.00 per bag
Per car trunk full/utility load	\$ 24.00
Per pick-up (1/2 ton) Full load	\$ 24.00
Per 1 tonne stake truck (6 yards) full load	\$ 42.00
Per 3 tonne stake truck	\$102.00
Per tandem truck (14 yards)	\$300.00
Per packer (25 yards)	\$408.00

Per packer (40 yards) \$480.00

- ρ Bag not to exceed 46 litres filled to a gross rate of not more than 11.36 kg (25 lbs.)
- ρ Transfer Facility Attendant shall have the authority to pro-rate part loads or intermediate size vehicles.

THAT the following Schedule of Fees for ICI Recycling Services be adopted, effective July 02, 2002:

Tipping Fee at Kenora Area Transfer Facility:

Bulk Corrugated Cardboard (OCC)

- up to 200 kg \$ 5.00 minimum
- over 200 kg \$25.00 Tonne (pro-rated)

Curbside Collection of Blue Box Recyclable Materials:

- 95 gallon Roll-out Container \$10.00 / container / month  
(bi-weekly collection service)

THAT the following Schedule of Fees for Solid Waste Services to Municipal Buildings and Facilities be adopted, effective August 06, 2002:

Curbside Collection of Solid Waste Materials:

- 6 cubic yard dumpster container \$60.00 per pickup; and further

THAT Resolution Number 20 dated June 24, 2002 is hereby rescinded.

**Recommendation Approved.**

Paulette

**PROPERTY & PLANNING COMMITTEE**

**1. Application to Purchase Lot – Snyder  
HOLD**

**2. Application to Purchase Part of Lot – Caron  
HOLD**

**3. Revision to Agreement of Purchase & Sale – MTO Building  
RECOMMENDATION:**

That Council of the City of Kenora amend Resolution No. 11 ratified at its Council meeting of June 10, 2002 setting out terms and conditions of the purchase of the former MTO Patrol Building by removing condition number 3 which states – That ORC be responsible for the replacement of the current 500 K.V.A. hydro transformer with a 1000 K.V.A. transformer at no cost to the City of Kenora; and

That three readings be given to a Bylaw executing the Agreement of Purchase and Sale for the purchase of the former MTO Building under the approved terms and conditions as amended; and further

That the City of Kenora continue negotiations with Hydro One for the supply and installation of a 1000 K.V.A. transformer at the former MTO Patrol Building site if it is deemed as a requirement by the City.

**Recommendation Approved.**

**Paulette**

**4. Sign Inventory Contract**

**RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora approves the signing of a Service Contract between OldTime Signs of Kenora and the City of Kenora, by the City Clerk and the Mayor.

**Recommendation Approved.**

**Paulette**

**5. Reminder- Public Meeting August 12 at 4:45 to Consider a Zoning By-Law Amendment for the Norman Hotel Property**

**Information Only.**

**UTILITIES & COMMUNICATIONS COMMITTEE**

**1. Sales Support Specialist Position**

**RECOMMENDATION:**

THAT the Council of the City of Kenora approve the creation of a Sales Support Specialist position within Kenora Municipal Telephone System.

**Recommendation Approved.**

**Paulette**

**OTHER BUSINESS**

Council applauded all the organizers and volunteers of Harbourfest and the Kenora Agricultural Fair for a fantastic weekend.

Council recognized the local athletes involved in the Aboriginal Games in Winnipeg over the weekend and their outstanding performance.

Councillor Szajewski advised that the 100<sup>th</sup> Anniversary of the Kenora Thistles Stanley Cup victory is coming up. A decal will be purchased and installed on the ice surface for the next five years. Plans are underway to recognize this milestone.

Councillor Szajewski reminded Council that Communities in Bloom judging happens this week with a luncheon at the Mather Walls House on the 8<sup>th</sup> from 1:00 to 3:00 p.m for Mayor & Council to meet with judges.

Councillor McDougald gave the Building Permit report for the month of July - \$1,821,000.00. Total for the year to date is over 20 million. Total to date is 3.2 million more than 2001.



Mayo Canfield reminded Council of the stakeholders meeting for tourism being held August 22nd at 9:00 am at the Lakeside Inn – the City should send as many people as possible.

Bill requested Council approval for payment No. 11 to Summit Pipelines in the amount of \$451,000 for paving.

Mayor Canfield reminded Council of the Coney Island Property Owners Meeting being held at Coney Saturday August 10<sup>th</sup>.

Councillor Parkes reminded Council of the dedication of the Jack Robinson Park being held on August 24th at 11 am at the Redditt Road/Veterans Drive intersection.

**Motion required adjourning to Closed Meeting:**

**Moved by R. McMillan, Seconded by C Wasacase, and Carried:**

THAT this meeting be now declared closed at 4:45 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.

**Bill P.**